

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A special meeting was held on **September 30, 2014 at 7:30 a.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: KATHY PLETCHER, CARLA BUBOLTZ, NATHAN JESKE, JOHN VAN DYCK, VICKY VAN VONDEREN and CHRISTOPHER WAGNER

EXCUSED: CHAD BIANCHI, BOB NIELSEN, and TIM NIXON

ALSO PRESENT: Sue Lagerman (staff).

CALL TO ORDER President Kathy Pletcher called the meeting to order at 7:30 a.m.

APPROVE/MODIFY AGENDA

There were no changes to the agenda.

ACCEPT RESIGNATION OF LIBRARY DIRECTOR

Motion by J. Van Dyck, seconded by C. Wagner to accept Lynn Stainbrook's resignation as library director. C. Buboltz wished to also acknowledge and thank Lynn for her six years of service and wish her well in her new position. **Motion carried.**

REVIEW AND APPROVE LIBRARY DIRECTOR POSITION DESCRIPTION

The Board discussed and agreed to suggested changes to the Library Director position description. **Motion** by C. Buboltz, seconded by J. Van Dyck, to approve the Library Director position description with changes. **Motion carried.**

REVIEW AND APPROVE TIMELINE FOR LIBRARY DIRECTOR SEARCH

The Board agreed to move as quickly as possible, and as soon is reasonable, to fill this position. **Motion** by V. Van Vonderen, seconded by N. Jeske, to set a target start date of January 2, 2015 for the new library director. **Motion carried.**

APPROVE LYNN ELAM CONSULTING TO ASSIST IN HIRING OF A NEW LIBRARY DIRECTOR

The Executive Committee recommends hiring Lynn Elam Consulting to conduct the search for Library Director based on past experience with this firm (library-focused and well-connected), the contracted services received, and assurances for satisfaction. Discussion about the search process, board involvement and funding the search were discussed. **Motion** by C. Buboltz, seconded by C. Wagner to approve Lynn Elam Consulting, contingent on securing outside funds, to assist in the hiring of a new library director. **Motion carried.**

CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – compensation and personnel **Motion** by C. Buboltz, seconded by V. Van Vonderen, to move into closed session at 8:10 a.m. Aye: C. Buboltz, C. Wagner, J. Van Dyck, V. Van Vonderen, N. Jeske and K. Pletcher. Nay: None. **Motion carried.**

Motion by J. Van Dyck, seconded by C. Wagner, to return to open session at 8:25 a.m. Aye: C. Buboltz, C. Wagner, J. Van Dyck, V. Van Vonderen, N. Jeske and K. Pletcher. Nay: None. **Motion carried.**

APPROVE ANY ACTION THAT MAY HAVE BEEN RECOMMENDED IN EXECUTIVE SESSION

The Board discussed options for leadership during the interim vacancy. **Motion** by C. Buboltz, seconded by V. Van Vonderen to approve an interim management team of Sue Lagerman, Lori Denault, Curt Beyler and Kimberly Young with regular, uncompensated direction and support from Library Board President, Kathy Pletcher. **Motion carried.**

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW None.

ADJOURNMENT

Motion by N. Jeske, seconded by C. Wagner, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:35 a.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary